

# get your business communications right ... to speed up your success



## WRITTEN COMMUNICATION SKILLS MATTER!

Get affordable, innovative support from a world-class professional, as and when you need it.

How? Email up to four A4 sides of business writing for:

- A helpful 4-step analysis on how clear and professional it is
- Tips and instant improvements / corrections (as needed)

For Europe: just £75/€90 - for results that will impress your boss and your customers! Outside Europe - tariff in dollars



Ask today for professional CONCIERGE help - and speed up your results!

## TQI CONCIERGE® service

- Helps with business English writing, as & when you need
- Checks your content is concise & professional
- Checks people are likely to understand your messages
- Checks your punctuation / grammar etc.